

**OFFICE OF INFORMATION TECHNOLOGY
NOTICE OF JOB VACANCY
CHIEF OPERATING OFFICER**

POSTING PERIOD		POSTING #: 2015-001
FROM: January 6, 2015	TO: January 30, 2015 (POSTING PERIOD EXTENDED)	
POSTING OPEN TO:		LOCATION:
<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	OIT UNIT SCOPE(S): STATEWIDE GENERAL PUBLIC	Office of Information Technology Office of the State CIO/CTO 300 Riverview Plaza Trenton, NJ 08625
TITLE: Chief Operating Officer		NUMBER OF POSITIONS: 1
SALARY RANGE: \$115,000 - \$125,000		HOURS OF WORK: TBD

JOB DESCRIPTION: The OIT Chief Operating Officer (COO) serves as second-in-command to the State Chief Information Officer/Chief Technology Officer and is responsible for developing, implementing, and supporting the State's technical vision, in addition to leading all aspects of the organization's technology development and day-to-day operations. Managerial oversight areas include the five Executive Branch Affinity Groups, Infrastructure Support Services, and several specialized, enterprise-wide technology units.

The Chief Operating Officer exercises managerial oversight over five Executive Branch Affinity Groups, which manage OIT's relationship with client Executive Branch Agencies in addition to directly providing application development/support services. Affinity Groups are organized by core mission area of the client department. The five affinity groups are: Administrative Services, Business & Community, Health & Social Services, Public Safety, and Workforce Enhancement.

The Chief Operating Officer exercises managerial oversight over Infrastructure Support Services (ISS). Infrastructure Support Services is responsible for enterprise-wide Network Operations, Server/Hosting Operations, Data Center Operations, Disaster Recovery, Production Computing Operations & Printing, IBM and BULL Mainframe Operations, SAN Storage, Solutions Management, and call center/desktop support operations.

The Chief Operating Officer exercises managerial oversight over several specialized, enterprise-wide technology units, including Architecture Standards, Enterprise Data Services, Geographic Information Services, Creative Services/Web Development, and Statewide Public Safety Telecommunications.

Duties of the Chief Operating Officer, include, but are not limited to:

- Manages six Deputy Chief Technology Officers, and oversees an operations staff of approximately 600 employees.
- Acts as an executive-level contact for the State's core technology services delivery and computing operations.
- Leads the execution of the CIO's strategy for technology platforms, partnerships, and client relationships.
- Builds, manages and mentors a top flight technology team.
- Ensures future growth and sustainability of the state's technology investments.
- Directs and participates in acquisition and growth activities to support the Governor's objectives and plans through innovation and information sharing.
- Oversees research and development.
- Directs the organization's operations to meet budget and other financial goals.

SPECIAL SKILL SETS: Proven record of effective, executive-level leadership, including the ability to balance team and individual responsibilities; building teams and consensus. Excellent interpersonal, communication, public speaking, negotiation, mentoring, presentation and customer service skills. Solid working knowledge of technology infrastructure and architecture including but not limited to wide area networking, data center operations, application development, data and voice communications, emergency management services, solution, acquisition, contract management, system development lifecycle, project management disciplines and strategic planning. Demonstrated knowledge of data structure, data systems and tools, related software, data policies and practices and strategic planning.

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

Advanced degrees in a related field are strongly preferred.

EXPERIENCE: Must have 15 years of experience with a minimum of 5 years in an executive level position. Executive-level experience as a Chief Information Officer or Chief Technology Officer is preferred. Experience at the Deputy/Assistant CIO or CTO level will be considered.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

FOR NON-U.S. CITIZENS AND/OR FOREIGN DEGREES

AUTHORIZATION TO WORK: U.S. Citizenship is not required. Selected candidate must be authorized to work in the U.S. according to Department of Homeland Security, U.S. Citizenship and Immigration Services regulations.

FOR FOREIGN DEGREES: All non-U.S. degrees and/or transcripts from a college or university outside the U.S., must already be evaluated for accreditation and attached to your resume. Failure to comply with these requirements may result in ineligibility.

OPEN TO THE FOLLOWING:

In accordance with the New Jersey First Act P.L. 2011 c70, effective September 1, 2011, new public employees are required to obtain New Jersey residency within one (1) year of employment. Applicants must meet the open competitive requirements listed on the job specification on file at the Civil Service Commission.

IF YOU QUALIFY AND ARE INTERESTED, SEND YOUR RESUME AND A LETTER OF INTEREST, WITHIN THE POSTING PERIOD:

Electronic Filing

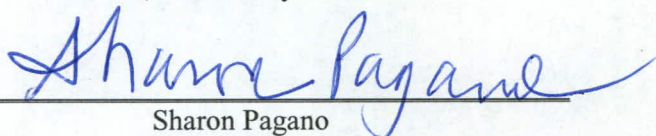
Applicants are encouraged to file electronically. Forward your letter of interest and resume electronically to **recruiter4@oit.state.nj.us**. Include the posting number and your e-mail address so that we may acknowledge your response electronically.

Alternate Filing

If unable to file electronically, applicants may forward your resume and letter (including posting #) to:

Linda Schulman, Manager
Office of Human Resources
P.O. Box 212
300 Riverview Plaza, 4th Floor
Trenton, New Jersey 08625

JOB POSTING AUTHORIZED BY:


Sharon Pagano
Chief of Staff